



Greetings, Virginia Wing-

I am pleased to announce the 2020 Virginia Wing Honor Guard Service Flight Activity!

The mission of the Virginia Wing Honor Guard program is to honor our military, past and present, with dignity and respect. A very special partnership has been developed this year to enhance this mission.

At this activity, you will have the honor to work with the 633rd Air Base Wing Honor Guard (stationed at Joint Base Langley-Eustis in Hampton, VA) on their details. When not supporting a detail, you will be practicing and developing your skills for drill and ceremonies, including rifle drill.

ONLY 18 STUDENT SLOTS ARE AVAILABLE.

PREREQUISITES:

- Age: 15 years or older by the start of the activity
- Have currently completed an encampment
- Hold the grade of Cadet Technical Sergeant or higher by the start of the activity
- A graduate of VAWG's Honor Guard college or equivalent training.
 - Equivalent training includes knowledge of and ability to perform the following: Honor Guard Standing Drill, Marching, Rifle Manual, Colors, and Funeral Elements, 6 man flag fold, Honor Cordon, and proper wear of the HG uniform

REQUIREMENTS:

- Have all Honor Guard gear ([click here for the list](#))
- Complete form requirements by **2359, 15 Feb 2020**
- Attend an in-person interview on **29 Feb 2020** at Virginia Wing Headquarters (7401 Airfield Drive, Richmond, VA 23237)
 - You should arrive in PT gear, bring your full HG uniform and equipment. The selection board will include a drill test, interview, and uniform inspection.

SELECTION

- You will be notified if you have been selected for a student slot by **7 March 2020**

ONLY 2 CADRE SLOTS ARE AVAILABLE.

The two cadre roles are Cadet Service Flight Commander and Cadet Deputy Service Flight Commander.

PREREQUISITES:

- Age: 15 years or older by the start of the activity
- Have currently completed an encampment
- Hold the grade of Cadet Second Lieutenant or higher by the start of the activity
- A graduate of VAWG's Honor Guard college or equivalent training.
 - Equivalent training includes knowledge of and ability to perform the following: Honor Guard Standing Drill, Marching, Rifle Manual, Colors, and Funeral Elements, 6 man flag fold, Honor Cordon, and proper wear of the HG uniform

REQUIREMENTS:

- Have all honor guard gear ([click here for the list](#))
- Complete form requirements by **2359, 1 Feb 2020**
- Attend a phone interview **during the first week of February**
- Support student interviews on **29 Feb 2020** at Virginia Wing Headquarters (7401 Airfield Drive, Richmond, VA 23237)
 - You should arrive in PT gear, bring full HG uniform and equipment.

	<p>SELECTION</p> <ul style="list-style-type: none"> You will be notified if you have been selected for cadre by 7 Feb 2020 <p>If interested, complete the Activity Survey (link below) and submit all required paperwork (see the FORMS section) to hg-da@vawg.cap.gov. A completed application package will have your CAPF 60-81, medical forms, LOR, and survey completed and submitted by the applicable deadline listed above (see above for student or cadre).</p> <p>Senior Members - email Capt Melançon & Lt Col Buslinger if you are interested in supporting this activity.</p>
EVENT:	2020 Virginia Wing Honor Guard Service Flight
DATE:	25 Jul - 2 Aug 2020
ARRIVAL TIME:	1300-1500, 25 JUL 2020
DIRECTOR:	Capt Deborah Melançon: melancon.d@natcapwg.cap.gov and 540-999-5010
DEPUTY DIRECTOR:	Lt Col Ruth Buslinger: ruth.buslinger@vawg.cap.gov and 336-260-5417
ACTIVITY NUMBER:	20-VA-W019 - Interviews at Wing HQ 20-VA-W018 - Service Flight at JBLE
EVENT LOCATION:	Raptor Town Joint Base Langley-Eustis Hampton, VA
CHECK-IN LOCATION:	Raptor Town
DEPARTURE TIME:	DEPARTURE: 1500, 2 AUG 2020 (Currently, a formal graduation ceremony is not scheduled.)
UOD:	<p>Cadets</p> <ul style="list-style-type: none"> PT Gear Full ABU/BDU Honor Guard Uniform - Class A Blues <p>Seniors</p> <ul style="list-style-type: none"> PT Gear AF Blues or Corporate Equivalent ABU/BDU or Corporate Polo
PACKING LIST:	FINAL - HG Service Flight 2020 PACKING LIST.pdf
FORMS:*	<p>Current CAPID on your person</p> <p>CADETS:</p> <ul style="list-style-type: none"> CAPF 60-81: Application for CAP Encampment or Special Activity - please indicate both 29 Feb and 25 Jul - 2 Aug 2020 as the dates for this activity. Required signatures include applicant, parent or guardian, parent or guardian witness, and unit commander. CAPF 160: Member Health History Form CAPF 161: Emergency Information CAPF 163: Permission for Provision of Minor Cadet OTC Medication (if applicable) LOR - Letter of Recommendation from a senior member who can attest to your commitment to CAP's core values and your honor guard training

	<p>SENIOR MEMBERS: (submit if coordinated with Capt Melançon)</p> <ul style="list-style-type: none"> ● CAPF 17: SENIOR MEMBER - Application for Senior Member Activities ● CAPF 160: Member Health History Form ● CAPF 161: Emergency Information <p>*At the activity - stow medical forms in ziplock baggie in pants pocket</p> <p>*All forms above should have all required signatures and emailed to hg-da@vawg.cap.gov by the applicable deadline (see above for student or cadre).</p>
<p>REGISTRATION FEE :</p>	<p>\$125 for Cadets \$75 for Senior Members Link to provide payment will be sent after selection.</p>
<p>OTHER:</p>	<p>SURVEY LINK FOR CADETS: https://forms.gle/pxEjeZ5rD3H6LCMP6</p> <p>VAWG Honor Guard Webpage: https://sites.google.com/a/vawg.cap.gov/virginia-wing/Missions/cadet_programs/cadet-activities/honor-guard</p>
<p>Thank you for considering attending this activity to learn how to honor our Nation's Veterans. The more cadets that are trained in the wing enables us to have a well prepared, cohesive, and ready unit to support ceremonies, memorials, or funerals that arise, as well as represent Civil Air Patrol's core values.</p>	
<p>V/r-</p> <p>Maj Jacob Bixler, CAP Virginia Wing Director of Cadet Programs (C) 540-664-4376 Civil Air Patrol, U.S. Air Force Auxiliary GoCivilAirPatrol.com VAWG.CAP.gov</p>	